

PERSONNEL COMMITTEE

MINUTES of a meeting of the Personnel Committee held at County Hall, Maidstone, Kent, ME14 1XQ on 13 July 2011.

Present: Mr P B Carter (Chairman); Mr A H T Bowles (substitute for Mr A J King, MBE), Mr G Cowan, Mr R W Gough, Mr D A Hirst, Mr K G Lynes, Mr T Prater, and Mr J D Simmonds

Also in attendance: Mr G K Gibbens

Officers: Katherine Kerswell (Managing Director); Geoff Wild (Director of Governance and Law), Andy Wood (Interim Corporate Director of Finance and Procurement), David Tonks (Head of Audit and Risk), Paul Royel (Head of Employment Strategy), Marcus Chrysostomou (Media and Operations Manager), Nicola Hirshfield (Employee Services Operations Manager), Barbara Cheatle (Deputy Pensions Manager) and Peter Sass (Head of Democratic Services)

UNRESTRICTED ITEMS

1. Reason for Urgency

The Chairman declared this meeting of the Personnel Committee to be urgent on the grounds that Members needed to consider and give their views on two exempt reports at items B3 and B4 on the agenda on the grounds that they contained information that the Committee needed to consider urgently and, therefore, these matters could not be reasonably delayed.

2. Substitutes

Mr Sass reported apologies from Mr A J King and that Mr A T Bowles was substituting. He also reported that Mr G K Gibbens had been invited to attend this meeting, as Chairman of the Electoral and Boundary Review Committee, in relation to item B3.

3. Declarations of interest

There were no declarations of interest by Members in any item on the agenda.

4. Exclusion of the Public

Resolved that under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraphs 1, 2, 3, 4 and 5 of Part 1 of Schedule 12A of the Act.

SUMMARY OF EXEMPT ITEMS
(Where access to Minutes remains restricted)

5. Payment to County Returning Officer

(Item B3 – Report by the Managing Director, Director of Governance and Law and the Acting Corporate Director of Finance and Procurement)
(Exempt under Paragraphs 1, 2 and 5 of Schedule 12A)

The Committee noted action taken and approved other action to be taken in relation to the recovery of overpayments relating to County Council elections.

6. Section 151 Officer Conduct

(Item B4 – Report by the Corporate Director of Human Resources and the Director of Governance and Law)
(Exempt under paragraphs 1, 2 and 4 of Schedule 12A)

The Committee delegated authority to the Director of Governance and Law to achieve a negotiated settlement by 31 July 2011 and that if this was not possible to report back to the Personnel Committee.